



**St. Comán's Wood Primary  
School**  
*A co-educational school  
for boys and girls in  
Roscommon*



**APPLICATION FOR ENROLMENT 2017- 2018**

Any information you give on this form will be treated with the strictest confidence and only used for the benefit of your child. **Filling in this application form does not guarantee a place in our school. Your application will not be accepted unless you enclose your child's Birth Certificate. CLOSING DATE: FEBRUARY 10<sup>th</sup> in year of Enrolment.**

**USE BLOCK CAPITALS PLEASE**

1. Child's name as on birth certificate : \_\_\_\_\_ Gender : \_\_\_\_\_
2. Date of birth: \_\_\_\_\_ 3. Mother's maiden name: \_\_\_\_\_
4. Name and class of siblings already in the school: \_\_\_\_\_
- 5 (a) Number of children in the family: \_\_\_\_\_ 5(b) Placing of child (1<sup>st</sup>, 2<sup>nd</sup> etc.): \_\_\_\_\_
6. PARENTS: The following information on both parents is needed for registration purposes.
- Name: \_\_\_\_\_ Name: \_\_\_\_\_
- Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_
- Nationality: \_\_\_\_\_ Nationality: \_\_\_\_\_
- Language/s spoken at home: \_\_\_\_\_ Date of arrival in Ireland: \_\_\_\_\_

**If you do not understand the questions on this form, please ask for help.**

**7. CHILD'S RESIDENTIAL ADDRESS**

- (a) With whom does the child normally reside: Name/s: \_\_\_\_\_  
Address: \_\_\_\_\_
- (b) Is the family a one-parent family (this includes one parent, separated and widowed families)? \_\_\_\_\_

8. Home Phone No.: \_\_\_\_\_ 9. Mobile No. for "text-a-parent": \_\_\_\_\_

10. 1<sup>st</sup> contact person if parent not available: Name: \_\_\_\_\_  
Phone No. \_\_\_\_\_
- 2<sup>nd</sup> contact person if parent not available: Name: \_\_\_\_\_  
Phone No. \_\_\_\_\_

**PLEASE  
ATTACH A  
PASSPORT  
PHOTO  
Digital photo  
accepted**

11. Religion: \_\_\_\_\_ 12. Place of Baptism (if applicable): \_\_\_\_\_

If you wish your child to take the Sacraments, please ATTACH COPY OF BAPTISMAL CERT if child was baptised outside the parish as he will not be on record here. THIS IS NOT A CONDITION OF ENROLMENT.

**Chairperson:** Very Rev. John Cullen, P.P.  
**Contact persons:** Úna Feeley  
Teresa Hand-Campbell

**St. Comán's Wood P.S.**  
Circular Rd., and Convent Rd.,  
Roscommon  
T/F +353 (0) 906626872/ 090 6625100  
E [info@conventprimaryroscommon.ie](mailto:info@conventprimaryroscommon.ie)  
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13. Child's P.P.S. No.: \_\_\_\_\_

The P.P.S. number is required by the Department of Education and Science for registration purposes.

14. Name and address of pre-school or previous school attended: \_\_\_\_\_

If applying to transfer from another school to St. Comán's Wood P.S. please give your reason for doing so:

15. Phone no. of previous school: \_\_\_\_\_

I give permission to the principal to discuss the needs of my son/daughter, with the manager of the pre-school/school listed above.

Yes       No

16. Name and phone no. of Family Doctor: \_\_\_\_\_

**MEDICAL CONFIDENTIAL / USED ONLY FOR HEALTH & SAFETY REASONS**

- Has your child any medical condition?      Yes  No
- Has your child ever been referred to a specialist?      Yes  No
- If 'Yes' to either of these questions, please give details:

\_\_\_\_\_

- Is your child on medication?      Yes  No
- Does your child appear to have difficulties with any of the following:

Hearing	Yes	No
Sight	Yes	No
Speech	Yes	No
Allergy	Yes	No

**NOTE: The principal or A/Principal will call the Family Doctor OR any Doctor/Emergency Services in the unlikely event of not being able to contact parents for instructions / while awaiting parents arrival.**

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## 17. ASSESSMENT HISTORY

Has your child ever had any of the following types of assessment?

Psychological	Yes	No
Psychiatric	Yes	No
Occupational Therapy	Yes	No
Speech and Language	Yes	No
OTHER (e.g. behavioural)	Yes	No
Exempt from Irish	Yes	No

18. If 'Yes' to any of the foregoing, please a) give details hereunder and b) **supply copies of reports** which will be held/treated confidentially:

19. Copies of reports supplied?

Yes

No

20. You are asked the following questions to help us ascertain your child's needs as we may be able to subsidise trips/ books/ activities etc.

Is the main breadwinner in the child's family unemployed?	Yes	No
Has the child's family a medical card?	Yes	No
Does the child's family live in local authority accommodation/housing?	Yes	No
Is the child's family dependent on social welfare payments?	Yes	No
Is the child's family a 'low income' family?	Yes	No

21. Do you give permission for your child to go on school trips under teacher supervision during the school day e.g. trips to the local town park, local historical buildings etc.

Yes

No

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22. Sometimes journalists visit our school to take pictures of the children e.g awards/prizes, sporting events, first day at school etc. Do you give permission for your child to be photographed for school projects, local newspapers, and school related activities?  Yes  No

The Board of Management cannot be held responsible for pictures/video taken by parents at the Easter Parade, Band outings, Celebrations, School Concert etc.

23. Do you give permission for your child's photo to be used on the school website?  Yes  No

24. Sometimes the school is requested to pass on names of children and their addresses to the Health Board for immunisation purposes, to schools when children are transferring to another school, to sporting bodies when children are taking part in games outside the school. Information Data is also stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills. Do you allow the school to pass on this information to these bodies?  Yes  No

25. The school teaches Relationships and Sexuality Education (RSE) using the guidelines provided by the Department of Education and Science. If you would like to view the content of the programme used in the school for teaching RSE you are welcome to do so.

If you have any concerns with regard to RSE please tick this box so that an appointment will be made with the principal to discuss your concerns.

In signing this application form I am agreeing to support the Board of Management and staff in their implementation of school policies. I am aware that all school policies including policies on behaviour, anti-bullying/anti-cyber bullying, attendance, child-protection, special needs etc. are available on request. I agree to support the staff in their efforts to provide a positive learning experience for all children in the school.

1<sup>st</sup> Parent/Guardian's signature: \_\_\_\_\_

2<sup>nd</sup> Parent/Guardian's signature: \_\_\_\_\_

IF ANY OF THE DETAILS IN THIS FORM CHANGE - FOR EXAMPLE, IF YOU MOVE HOUSE, CHANGE YOUR PHONE NUMBER ETC. WOULD YOU PLEASE INFORM THE SCHOOL AT THE EARLIEST OPPORTUNITY.

**PLEASE DON'T FORGET TO ATTACH A COPY OF ALL ASSESSMENTS RELATING TO YOUR CHILD'S DEVELOPMENT AND/OR NEEDS**

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